

MINUTES of a meeting of ESTIMATES COMMITTEE of the Municipal Council of The Corporation of the District of Oak Bay, held in the Council Chambers, Oak Bay Municipal Hall, 2167 Oak Bay Avenue, Oak Bay, B.C., on Tuesday, April 8, 2014.

PRESENT: Mayor N. Jensen, Chair  
Councillor P. Copley  
Councillor C. Green  
Councillor J. Herbert  
Councillor M. Kirby  
Councillor T. Ney

STAFF: Municipal Administrator, H. Koning  
Municipal Clerk, L. Hilton  
Municipal Treasurer, P. Walker  
Superintendent of Public Works, P. Barnett  
Director of Engineering, D. Marshall  
Fire Chief, D. Cockle  
Deputy Fire Chief, T. Pearce

Mayor Jensen called the meeting to order at 6:07 p.m.

COMMUNICATIONS:

1. 2014-111 MUNICIPAL TREASURER, April 4, 2014  
Re 2014 Municipal Budget

The Municipal Treasurer provided an overview of the 2014 budget as outlined in her memorandum to Estimates Committee. Overall, she noted, the budget as it stands represents an increase of 3.13% in the municipal portion of the property tax bill for the average residential property. With the solid waste charge included, the increase is 4.26%, she advised.

**FIRE DEPARTMENT AND EMERGENCY PROGRAM OPERATING AND CAPITAL BUDGET:**

Chief Cockle and Deputy Chief Pearce were in attendance to answer questions regarding the operating budgets.

*Emergency Program Manager*

The Fire Chief provided an overview regarding a request to change the Emergency Program Manager from three-quarter time to full time. It was agreed to adjust the budget to include this expenditure for the time being, with further consideration to be given at the next Estimates meeting.

Following review of the Fire Department operating and capital budgets, the Engineering Department and Public Works Department budgets were reviewed.

SUMMARY OF ADJUSTMENTS:

Description	Increase to Taxes	Decrease to Taxes
Emergency Manager Position	\$11,319	
Emergency Program Contracts		\$5,000
Noxious Weed Program	\$7,178	
<b>Sub-Total</b>	<b>\$18,497</b>	<b>\$5,000</b>
Net Impact on Levy	\$13,497	
Pre-Meeting General and Debt Levy	\$19,218,725	
Revised General and Debt Levy	\$19,232,222	
% Change from Prior Year Levy	4.75%	

This resulted in an overall increase of 3.19% for an average house. Including the solid waste charge, the increase for an average house is 4.32%.

There was consensus to conclude the meeting and continue review of the budget at the next Estimates Committee meeting scheduled for April 16, 2014.

ADJOURNMENT:

The meeting adjourned at 8:30 p.m.

Certified Correct

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Municipal Clerk

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Chair