

MINUTES of the open portion of the regular meeting of the OAK BAY POLICE BOARD held in the Committee Room, Oak Bay Municipal Hall, 2167 Oak Bay Avenue, Oak Bay, BC, on Tuesday, April 22, 2014 at 4:00 pm.

PRESENT:	Board Members:	Nils Jensen, Chair Wendy Brown Sandra Waddington David Winkler
	Secretary/CAO:	Helen Koning
	Chief Constable:	Andy Brinton
	Deputy Chief Constable:	Kent Thom
	Executive Assistant/Scribe:	Laura Lang
ABSENT:	Board Member:	John Mochrie

The Chair called the meeting to order at 4:05 p.m.

ADOPTION OF MINUTES:

RESOLVED that minutes of the open portion of the regular meeting of the Oak Bay Police Board held on Tuesday, March 25, 2014 be adopted.

DEPARTMENT REPORTS:

Financial Report (March, 2014)

Overtime Reports (March, 2014)

Community Liaison Report (March, 2014)

The School Liaison Report is missing from the agenda this month due to illness of the liaison officer. March & April reports to be submitted for the May agenda.

The Community Liaison Report included a section on the High Visibility Residential Address Project which proposes re-visiting a 1948 bylaw that requires residents to have visible addresses for the purposes of emergency responders. The Chief Administrative Officer advises that the Municipality will be willing to assist police with this project in any way that they can.

RESOLVED that the Department Reports for March, 2014 be received.

COMMUNICATIONS:

1. PB2014-13 DEPUTY CHIEF CONSTABLE, April 16, 2014
Re Monthly Update

RESOLVED that the Memorandum dated April 16, 2014 from the Acting Chief Constable regarding the Monthly Update be received.

2. PB2014-14 VICTORIA POLICE DEPARTMENT, April 3, 2014
Re Use of Victoria Police Department CISM (Critical Incident Stress Management Team)

RESOLVED that the Police Budget for 2015 include a new line item to cover any potential costs associated with Oak Bay utilizing the services of the Vic PD CISM.

RESOLVED that the correspondence from Victoria Police Department regarding the use of the Victoria Police Department CISM Team be received.

3. PB2014-15 INFORMATION & PRIVACY COMMISSIONER, April 15, 2014
Re Investigative Report – Use of Police Information Checks in BC

Discussion held regarding the recommendations made by the Information & Privacy Commissioner to Police Boards and what steps would need to be taken.

It was requested that policy and/or practices that are currently being followed by Oak Bay Police Department front desk staff be provided to the Board and suggested that the Records Manager attend the next meeting to speak on this topic and provide any further information. Chief Constable Brinton will enquire as to whether this subject is on the agenda of the Area Chiefs in the near future.

RESOLVED that the correspondence from the Information & Privacy Commissioner regarding the Use of Police Information Checks in BC be received.

4. PB2014-16 CONSTABLE MIKE MARTIN, April 16, 2014
Re Project Big Buoy – Phase 2

RESOLVED that the memorandum regarding Project Big Buoy be received.

NEW BUSINESS:

RESOLVED that there would be no Board meetings scheduled for July and August, unless any pressing issues arise.

ADJOURNMENT:

RESOLVED that the open portion of the Police Board meeting be adjourned and that a closed session be convened to discuss personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or volunteer appointment within the municipality.

The open portion of the meeting adjourned at 5:06 p.m.

Certified Correct:

Secretary, Oak Bay Police Board

Chair, Oak Bay Police Board