



MINUTES

Council Meeting

Monday, January 11, 2021 @ 7:00 PM

Council Chambers

PRESENT: Mayor K. Murdoch, Chair
Councillor A. Appleton
Councillor H. Braithwaite
Councillor C. Green
Councillor T. Ney
Councillor E. Paterson
Councillor E.W. Zhelka

STAFF: Chief Administrative Officer, L. Varela
Director of Corporate Services, S. Williams
Director of Building and Planning, B. Anderson *
Manager of Planning, D. Jensen *
Project Manager, D. Cockle *
Recorder, A. Nurvo

* attended via telephone conference call

CALL TO ORDER

Call to Order

We acknowledge that the land on which we gather is in the traditional territory of the Coast and Straits Salish Peoples. Specifically, we recognize the Lekwungen-speaking peoples, known today as the Songhees and Esquimalt Nations, and that their historic connections to these lands continue to this day.

Mayor Murdoch called the meeting to order at 7:00 p.m.

APPROVAL OF AGENDA

Regular Council Meeting Agenda - January 11, 2021

2021 - 001 **MOVED and SECONDED**

THAT the agenda for the January 11, 2021 Council Meeting be approved.

CARRIED

ADOPTION MINUTES AND PUBLIC HEARING REPORTS

Council Minutes for Adoption

2021 - 002 **MOVED and SECONDED**

THAT the minutes from the Regular Council meeting held on December 14th, 2020 and the Special Council meetings held on December 7th and December 14th, 2020 be adopted.

CARRIED

MAYOR'S REMARKS

Mayor Murdoch welcomed attendees to the first meeting of the New Year and the first meeting under the District's new Procedures Bylaw, and advised that under the new format, several items of Council business are first, followed by items that permit public input. The Mayor invited members of the public to call in to the meeting to provide comments to Council. Mayor Murdoch encouraged members of the community to apply for membership to the District's commissions and committees and advised that the deadline for application is this Friday.

REPORTS AND MEMORANDUMS

Secondary Suites Study - Draft Strategy by Urban Systems

The Manager of Planning provided an overview of the staff report and process to date. The Manager advised that the next step would be to carry out further community consultation on the draft strategy, following which the final strategy will be returned to Council for consideration of adoption.

Dan Huang, of Urban Systems, reviewed a PowerPoint presentation and summarized the draft Strategy, findings from the 2020 Housing Needs Report, input from the initial community consultation, policy considerations, and the six sample scenarios on how suites could be regulated in Oak Bay.

The Director of Building and Planning, the Manager of Planning and Mr. Huang answered questions from Council.

MOVED AND SECONDED

That the Draft Strategy be revised to remove "owner occupancy not required" from Scenario A.

DEFEATED

with Mayor Murdoch and Councillors Appleton, Green and Ney **OPPOSED**

2021 - 003 **MOVED and SECONDED**

THAT the staff report on the Secondary Suites Study - Draft Strategy, authored by the Manager of Planning and dated January 11, 2021 be received for information;

AND, THAT the District of Oak Bay Secondary Suites Study - Draft Strategy, prepared by Urban Systems, be received for information.

CARRIED

Municipal Hall/Granite Room Renovation Project

2021 - 004 **MOVED and SECONDED**

THAT the contract for the Municipal Hall/Granite Room Renovation Project be awarded to Aral Construction in accordance with their tender submission in the amount of \$470,000 excluding GST.

CARRIED

BYLAWS AND PERMITS

DVP00102 / ADP00126 - 2740 Beach Drive

2021 - 005 **MOVED and SECONDED**

THAT application DVP00102 be denied and that the Uplands siting and design application ADP00126 be referred to staff to work with the applicant to site the accessory building with no variances.

CARRIED

DVP00103 - 388 King George Terrace

Mayor Murdoch declared a conflict of interest because he lives in close proximity to the subject property and left the meeting at 9:06 pm. Acting Mayor Green assumed the role of Chair for this portion of the meeting.

The Manager of Planning provided an overview of the application.

2021 - 006 **MOVED and SECONDED**

THAT the application to undertake renovations to the existing home at 388 King George Terrace be approved subject to issuance of Development Variance Permit DVP00103.

CARRIED

Mayor Murdoch returned to the meeting and resumed the Chair at 9:08 p.m.

DVP00104 - 2690 Beach Drive

2021 - 007 **MOVED and SECONDED**

THAT the application to undertake alterations to the existing accessory building at 2690 Beach Drive be approved subject to issuance of Development Variance Permit DVP00104.

CARRIED

CORRESPONDENCE FROM OTHER GOVERNMENTS OR AGENCIES

AVICC Resolutions Notice - Call for Resolutions

Mayor Murdoch reminded Council of the deadline at the end of February for submitting any resolutions to AVICC for consideration. Councillor Braithwaite advised that the details of the AGM have not been finalized but that the tentative date of Friday May 28 has been chosen with more information coming soon.

2021 - 008 **MOVED and SECONDED**

THAT Council receive the AVICC Resolutions Notice - Request for Submissions for information and provide direction to staff should Council wish to submit resolutions.

CARRIED

ADJOURNMENT

Motion to Adjourn

2021 - 009 **MOVED and SECONDED**

THAT the meeting be adjourned at 9:20 p.m.

CARRIED

Mayor

Director of Corporate Services