



MINUTES
OAK BAY HERITAGE COMMISSION
FOR TUESDAY, SEPTEMBER 15, 2020 AT 3:00 PM
COUNCIL CHAMBERS MUNICIPAL HALL, 2167 OAK BAY AVENUE

MEMBERS PRESENT

Cora Smith
Jane Hall
Bronwyn Taylor

Pat Wilson
Councillor Esther Paterson

MEMBERS ABSENT

Janice Appleby

STAFF PRESENT

Bruce Anderson, Director of Building and Planning
Christine Currie, Building / Planning Clerk
Graeme Buffett, Planner

1. Call to Order

The meeting was called to order at 3:13 pm.

2. Adoption of Minutes

It was moved and seconded that the minutes from March 10, 2020 be adopted as amended.
The motion was carried.
None opposed.

3. Approval of Agenda and Late Items

It was moved and seconded that the agenda for September 15, 2020 be approved.
The motion was carried.
None opposed.

4. New Business

- a) Heritage Alteration Permit Application HAP00020 – 1520 York Place
To permit renovations to a non-protected single-family dwelling within The Prospect Heritage Conservation Area as per Section B of The Prospect Heritage Conservation Area Guidelines.

G. Buffett gave a brief description of the proposal. Some of the comments were:

- On September 8, 2020 Council considered the application and referred it to the Heritage Commission for review.
- Proposal includes creating new window and door openings, altering the existing window and door openings, removing a chimney and also removing a small portion of the home to create a covered patio.
- Proposed works are subject to Section B – Guidelines for Alterations and Additions to Non-Protected Buildings to ensure works are compatible with those within the Heritage Conservation Area and that character is maintained.

Commission Comments

Commission members confirmed that the existing roof will be replaced with cedar shakes and flat wood soffits will replace existing. The commission members commended applicant on use of high quality of materials and strong design.

It was moved and seconded to recommend that Council approve HAP00020.

The motion was carried.

None opposed

5. Next Meeting

The next regular meeting of the Heritage Commission is scheduled for Tuesday, October 13, 2020.

6. Adjournment

The meeting was adjourned at 3:37 pm.

Certified as fair and accurate:

Chair

Recorder

