



MINUTES
OAK BAY ADVISORY PLANNING COMMISSION
TUESDAY, JULY 2, 2019 AT 5:00 PM
COUNCIL CHAMBERS, MUNICIPAL HALL, 2167 OAK BAY AVENUE

MEMBERS PRESENT

Pam Copley
Virginia Holden
Kristina Leach

Kris Nichols
Caroline Smart
Tim Taddy

MEMBERS ABSENT

Patrick Frey
Michael Low

STAFF PRESENT

Deborah Jensen, Manager of Planning

1. Call to Order

The meeting was called to order at 5:02 pm.

2. Adoption of Minutes from June 4, 2019

It was moved and seconded that the minutes from June 4, 2019 be adopted.

The motion was carried.
None opposed.

3. Approval of Agenda and Late Items

The agenda was approved as presented, with the addition of item 5a.

4. New Business

- a. Committee Review
Council directed review of committees and commissions.

The Advisory Planning Commission participated in a general discussion regarding the review of committees and commissions.

The Chair introduced consultant Sonia Santarossa, who has been hired by the District of Oak Bay to conduct a review of Council committees and commissions. Ms Santarossa facilitated a discussion with the APC members regarding their understanding of the role of the APC and what they felt may be working well or where improvements could be made. The APC was advised that Ms Santarossa expected to provide a report to a future Committee of the Whole meeting, possibly in September.

5. Old Business

- a. Secondary Suites Update

Commission members discussed an editorial in the Oak Bay News, the demographic distribution of people participating in the secondary suites process, and how we can reach all residents through this process. Commission members questioned whether there was a lack of renters participating, noting they are typically reluctant to participate, and whether the consultant Urban Systems felt there was a gap in the consultation to address renters.

6. Information Items

Carrie Smart or Kris Nichols will attend the next Heritage Commission meeting, with Kristina Leach as backup if they cannot attend.

7. Next Meeting

The next regular meeting of the APC is scheduled for Tuesday, September 3, 2019.

8. Adjournment

The meeting was adjourned at 6:34 pm.