



MINUTES
OAK BAY HERITAGE COMMISSION
TUESDAY, JULY 10, 2018 AT 4:30 PM
COUNCIL CHAMBERS, MUNICIPAL HALL, 2167 OAK BAY AVENUE

MEMBERS PRESENT

Marion Cumming
Cairine Green
Jane Hall
Cora Smith

Robert Taylor
Pat Wilson
Councillor Kevin Murdoch

MEMBERS ABSENT

Heather Cochran
Joan Heagle
Susan Ross
Bronwyn Taylor

FOUNDATION MEMBERS PRESENT

Britta Harrison-Brooke Marg Palmer
Jane Neilson

STAFF PRESENT

Deborah Jensen, Acting Director Building and Planning
Krista Mitchell, Building / Planning Clerk

OTHERS PRESENT

Members of the Public: 1

1. Call to Order

The meeting was called to order at 4:37 pm.

2. Adoption of Minutes

It was moved and seconded that the minutes from June 12, 2018 be adopted.

The motion was carried.
None opposed.

3. Approval of Agenda and Late Items

The agenda was approved as amended. (communication)

4. Correspondence

C. Green advised the application to recognize Uplands as a federal historic site is in process.

5. Information Item

None

6. New Business

- a) HAP00013 – 2390 San Carlos Avenue
To consider modifications to the patio.

D. Jensen gave a brief description of the proposal to renovate the patio:

- Owners have had issues with leakage in the patio area.
- Proposing to replace the patio area with new grey slate tile that will be properly sealed.

M. Leriger, owner, commented that on one side of the house, water is seeping through into the wall and into the brick. The proposed tile material will match the grey house.

It was moved and seconded to recommend that Council approve HAP00013.

The motion was carried.

None opposed.

- b) Heritage Plan (continued)

P. Wilson commented that the heritage criteria for registration / designation was drafted by architectural historian Richard Collier based on five heritage goals. Heritage criteria of note includes:

(i) *Environment*

- Does the building have significance as a landmark?
- Are the siting of the house, its garden or trees unique or historic features?

(ii) *History*

- Does the building represent an important period in Oak Bay or the region's history?
- Is the building part of an historic development process?

(iii) *Architecture*

- Is the building's design or construction significant?
- Does the building represent a notable architectural style or architect?

(iv) *Additional Criteria for Heritage Revitalization Agreements*

- How does the agreement impact the streetscape?
- Is the heritage building in danger of demolition?
- Is the restoration plan for the heritage building appropriate?
- It is important not to penalize owners of homes that are already designated.

B. Harrison-Brooke departed at 5:12 pm.

Commission members noted that owners of a Beach Drive apartment building are considering heritage designation.

D. Jensen advised staff would be following up with the inquiry.

P. Wilson departed the meeting at 5:20 pm.

K. Murdoch noted the incoming Council would benefit from information on heritage goals, criteria for registration / designation, and criteria for heritage revitalization agreements.

J. Neilson departed the meeting at 5:32.

7. Reports of the Subcommittees / Other

a) Council Liaison

K. Murdoch advised Bruce Anderson, the new Director of Building and Planning, will be the liaison for the Heritage Conservation Area process.

b) Heritage Conservation Area Working Group Update

K. Murdoch commented that there will be two public input sessions held on July 19, 2018.

c) Community Register / Designation

C. Green reported that the subcommittee had been working on the criteria for registration / designation, and criteria for considering Heritage Revitalization Agreements. Some of the other comments for work in progress were:

- Statement of significance drafted for 941 Island Road, land may also be included.
- Home at 1590 Beach Drive is designated, but does not have a statement of significance.
- Owner would like to designate the home at 524 Victoria Avenue.
- Looking for an updated list of protected properties, an update of website properties, and revised heritage notes with demolition notifications.

d) Education

J. Hall noted the following events will be taking place:

- September 19, 2018 is Peter Grant speaking on *50s to the 50s*, with a heritage walk on Sunday, September 23rd. This will be the 50th presentation in this series, which will be emphasized in its promotion.
- October 17, 2018 is Yvonne Van Ruskenveld speaking on *Women on the Home Front in WW1*.
- November 21, 2018 is Alastair Kerr speaking on *So Why is Heritage Important?*

e) Tourism

The Chairperson noted the role of heritage and tourism would be revisited in the fall.

f) Planning and Development

D. Jensen noted there are three heritage revitalization agreement applications being reviewed by staff and expect some of these applications may be brought forward to the Heritage Commission meeting in September.

g) Communication

C. Green noted she is stepping down as chairperson, with Bronwyn Taylor acting as the interim chairperson. Improving the communication process is being worked on by the Commission and the Planning dept.

8. Next Meeting

The next regular meeting of the Heritage Commission is scheduled for Tuesday, September 11, 2018 in the Council Chambers of Municipal Hall.

9. Adjournment

The meeting was adjourned at 5:55 pm.