



**MINUTES**  
**OAK BAY HERITAGE COMMISSION**  
**TUESDAY, MARCH 13, 2018 AT 5:00 PM**  
**COUNCIL CHAMBERS, MUNICIPAL HALL, 2167 OAK BAY AVENUE**

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**MEMBERS PRESENT**

Marion Cumming  
Cairine Green  
Jane Hall  
Susan Ross  
Cora Smith

Bronwyn Taylor  
Robert Taylor  
Pat Wilson  
Councillor Kevin Murdoch

**MEMBERS ABSENT**

Heather Cochran

Joan Heagle

**STAFF PRESENT**

Deborah Jensen, Acting Director Building and Planning.  
Krista Mitchell, Building / Planning Clerk

**OTHERS PRESENT**

Members of the Public: 4

**1. Call to Order**

The meeting was called to order at 5:05 pm.

**2. Adoption of Minutes**

It was moved and seconded that the minutes from February 13, 2018 be adopted.

The motion was carried.

None opposed.

**3. Approval of Agenda and Late Items**

The agenda was approved as amended.

**4. Correspondence**

None

**5. Information Item**

The Chairperson provided a report of her activity, noting the following:

- Attended a presentation on March 7<sup>th</sup> by Councillor Kevin Murdoch on 'Nitwits, Touts and Oak Bay Council'.
- Attended an information session on March 8<sup>th</sup> for the Heritage Conservation Area.
- Met with Kristina Leach, Chairperson of the Advisory Planning Commission, and discussed that a member of each of the commissions would attend the meeting of the other in order to better communications.

Commission members received a presentation by Dr. Larry McCann, David Anderson, and Rick Marshall, on "The Historic Sites and Monuments Board of Canada." Some of the key items from the presentation were:

- Working on an application to designate the Uplands as a historic district.
- Anticipate this would be a two to three year process.
- Application would need Council approval, with close to 600 homes in the Uplands.
- The Uplands is a very unique area and one of considerable historic importance, including pre Hudson Bay Company ownership and First Nations.
- Public engagement undertaken so far has been well attended.
- The designation should not affect the property values negatively, there would be no restrictions to the property, and the governance of Uplands would not be altered.
- The area has national and international importance.
- Still need to undertake more consultation.
- The Oak Bay Chinese Cemetery is also a national historic site.

It was moved and seconded that the Heritage Commission receive the verbal presentation of the proposal to consider Uplands as a national historic site.

The motion was carried.  
None opposed.

## 6. New Business

### a) Photo Documentation

D. Jensen advised an invoice submitted for photo documentation needs a motion for payment the Commission members.

Commission members commented that the process to provide photos to Archives needs further clarification, and should be done in an economical way.

It was moved and seconded that the invoice for digital photo prints, in the amount of \$250.69, be approved for payment.

The motion was carried.  
None opposed.

### b) Art in Chambers.

Commission members noted some heritage designated homes have not had a pen and ink drawing completed, with one provided to the owner and one installed in Council Chambers.

D. Jensen advised staff will discuss this with the heritage designation subcommittee.

## 7. Reports of Subcommittees / Other

### a) Council Liaison

K. Murdoch commented that 799 Linkleas Avenue, 1526 Beach Drive, and 1208 Oliver Street have now been designated; and noted Council has requested staff provide information on the impact of development on natural spaces.

### b) Heritage Conservation Area Working Group Update

K. Murdoch reported two public sessions were held on March 8<sup>th</sup>, attended by 70 to 80 people, work on the design guidelines is starting, and more public consultation will be done.

## c) Heritage Plan- Executive Summary

Discussion on the Heritage Plan was deferred to the April meeting.

## d) Education

S. Ross noted the following events will be taking place:

- September 19, 2018 is Peter Grant, with potential to link the session with the heritage walk happening on Saturday, September 22 or Sunday, September 23, 2018.
- The September presentation will be the 50<sup>th</sup> heritage presentation in this series.
- October 17, 2018 is Yvonne Van Ruskenveld speaking on *Women on the Home Front in WWI*.
- November 21, 2018 is Alastair Kerr speaking on *So Why is Heritage Important?*

D. Jensen advised staff will determine whether the Oak Bay High School Dave Dunnet Theatre could be used for some future heritage lectures.

## e) Tourism

M Cumming advised the Historic walking tour brochure is complete, and that she is in discussion with the owners of the Bell Block at 2184 - 2188 Oak Bay Avenue to place a bronze plaque on the historic building, which would be paid for by the Heritage Foundation.

A Commission member noted the Oak Bay Tourism is looking for written submissions on favourite stories, places or memories of Oak Bay, with a deadline of March 31<sup>st</sup>.

## f) Community Register / Designation

P. Wilson noted they are looking at a possible heritage designation for the Brighton pathway, which has been restored to its natural landscape. She also noted the Hallmark awards are being held May 1<sup>st</sup>, and the District has four heritage designated and one heritage registered home for consideration.

## g) Planning and Development

D. Jensen advised the heritage revitalization agreement for 960 Foul Bay Road was adopted by Council on March 12<sup>th</sup>, and that a demolition permit for 1564 Prospect Place had been applied for.

Planning items, including Commission referrals, section 219 covenants, future heritage conservation areas, membership, and building permits were deferred to the April meeting.

## 8. Next Meeting

The next regular meeting of the Heritage Commission is scheduled for Tuesday, April 10, 2018 in the Council Chambers of Municipal Hall.

## 9. Adjournment

The meeting adjourned at 6:15 pm.