



MINUTES
OAK BAY HERITAGE COMMISSION
TUESDAY, JANUARY 10, 2017 AT 5:00 PM
COUNCIL CHAMBERS, MUNICIPAL HALL, 2167 OAK BAY AVENUE

MEMBERS PRESENT

Heather Cochran
Marion Cumming
Cairine Green
Jane M. Hall
Joan Heagle
Margaret Palmer

Susan Ross
Cora Smith
Bronwyn Taylor
Monica Walter
Councillor Kevin Murdoch

MEMBERS ABSENT

Robert Taylor

STAFF PRESENT

Deborah Jensen, Manager of Planning

Krista Mitchell, Building / Planning Clerk

OTHERS PRESENT

Members of the Public: 2

1. Call to Order

The meeting was called to order at 5:00 pm.

- a) Introductions
- b) Elections

It was moved and seconded that C. Green be re-elected as Chair.

The motion was carried.
None opposed.

It was moved and seconded that B. Taylor be elected as Vice Chair.

The motion was carried.
None opposed.

2. Approval of Agenda and Late Items

The agenda was approved as presented.

3. Adoption of Minutes

It was moved and seconded that the Minutes from December 13 2016 be adopted as amended.

The motion was carried.
None opposed.

4. Correspondence

None.

5. Chair's Report

C. Green welcomed both new and returning members, noting the knowledge, expertise and enthusiasm of the Commission members.

It was moved and seconded to receive the Chair's report.

The motion was carried.
None opposed.

6. New Business

- a. ZON00020 / DVP00031 – 1605 York Place – Preliminary Discussion
To consider addition to the Heritage Register

D. Jensen advised the District is considering an application to rezone a portion of 1605 York Place to facilitate a two lot subdivision, and that staff have determined there may be heritage value to the existing home, designed and constructed in 1904 by Rattenbury. She also noted the property is located within the proposed heritage conservation area, which is being considered by Council.

Kate Jordan, owner, and T. McElvaine gave a brief summary of their application. Some of the comments were:

- Applicants are in full support of the heritage conservation area, and have attended a number of meetings.
- House has undergone renovations over the years, some not sympathetic to the Rattenbury design.
- Don't want large development of the site, so proposing RS-3 to reflect the large lot character of the neighbourhood with two larger lots.

Councillor Murdoch commented that Council would appreciate expert advice from the Heritage Commission in determining whether the subdivision would be consistent with the streetscape and whether the home has heritage value that could be protected by registration or designation.

D. Jensen noted that Council can set conditions as part of a rezoning application, such as placing the property on the Heritage Register, adding the *Local Government Act* allows you to place a home on the Heritage Register without owner consent. She also noted Council has a long standing policy of owner consent to be placed on the Heritage Register.

Chair Copley commented the Commission would like to work with staff regarding that policy, as well as updating heritage procedures.

T. McElvaine and K. Jordan agreed they are interested in adding their home to the Heritage Register, noting there have been renovations to the home that may have lessened its heritage value.

Commission members commented that owners are encouraged to have their homes designated if there are enough exterior features that can be listed, recorded, and maintained with the interior is of less value. They also noted there is a monetary incentive to have the house designated.

Commission members suggested the home could first be placed on the Heritage Register and designated later, that the home currently qualifies for a Heritage Foundation century plaque.

D. Jensen advised she will further discuss registration with the applicants.

b. Lost Souls Project

A Commission member commented that they had found approximately 33 properties that have historic value, but are not on any formal list, and that correspondence should be sent to the owners to encourage addition to the Heritage Register.

D. Jensen advised the Planning department would be able to assist with the correspondence and asked for the Lost Souls list be sent to the Planning department.

The Chairperson commented that the Lost Souls project should be resurrected as it will bolster the Heritage Registry.

7. Old Business

a) Heritage Brochure Update

D. Jensen will meet with J. Heagle and P. Wilson. A Commission member requested that brochures be available at the March 8th lecture.

b) Tod House Update

K. Murdoch commented that the building inventory and assessment report has not gone to Council yet, which would include details of Tod House. Once the report is public the scale of future renovations can be determined.

D. Jensen noted the lease for Tod House expires in 2017.

A Commission member commented that they would like to have a tour of the home, that a previous report on Tod House had been prepared by a Commission member, and would like to have the property added to the national register.

c) Demolished Homes Photography Project

J. Hall has will take photos of homes up for demolition.

8. Reports of Subcommittees / Other

a. Council Liaison-K. Murdoch

K. Murdoch commented that the final priority session for Council will be January 13, 2017, and that some preliminary drawings have been submitted for the design of the cenotaph.

Councillor E. Zhelka will be Councillor K. Murdoch's alternate.

b. Education (M. Palmer)

M. Palmer will remain chair of the Education committee until the end of 2017.

M. Palmer advised they will continue attending the night market as it is a great place to educate the public, and the Hallmark society has offered to assist the Commission with a neighborhood exhibit displayed at a heritage event.

c. Tourism

M Cumming commented that the plaque from Parks Canada will be placed on the cairn on King George Terrace, donated by Mike de Palma of Flintstones.

d. Community Register / Designation

J. Heagle agreed to be the acting chair.

e. Planning and Development

D. Jensen commented that the Heritage Commission annual report was accepted by Council and the recommendations will be discussed at a future meeting, that G. Buffett has been hired as the new Planning Technician, and that a heritage workshop is being planned for the spring through the Planning institute and will likely include a session on writing statement of significance.

J. Heagle left the meeting at 6:10 pm.

9. Information Items

None.

10. Next Meeting

The next regular meeting of the Heritage Commission is scheduled for Tuesday, February 14, 2017 in the Downstairs Meeting Room of Municipal Hall

11. Adjournment

The meeting adjourned at 6:15 pm.