



MINUTES
OAK BAY HERITAGE COMMISSION
TUESDAY, MAY 10, 2016 AT 5:00 PM
COUNCIL CHAMBERS, MUNICIPAL HALL, 2167 OAK BAY AVENUE

MEMBERS PRESENT

Marion Cumming
Cairine Green
Jan Mears
Margaret Palmer

Monica Walter
Pat Wilson
Councillor Kevin Murdoch

MEMBERS ABSENT

Joan Heagle
Robert Taylor

Susan Ross
Richard Collier

STAFF PRESENT

Roy Thomassen, Director Building and Planning Krista Mitchell, Building / Planning Clerk

OTHERS PRESENT

Members of the Public: 1

Archivist Caroline Duncan

1. Call to Order

The meeting was called to order at 5:05 pm.

2. Approval of Agenda and Late Items

The agenda was approved as presented with the addition of education proposals as 7(a) and use of tools to protect character homes as 7(b).

3. Adoption of Minutes

It was moved and seconded that the Minutes from April 12, 2016 be adopted as presented.
The motion was carried.
None opposed.

4. Correspondence

The heritage newsletter was circulated at the meeting.

5. Chair's Report

C. Green reported that she attended the Hallmark Awards and there was good representation from Oak Bay, noting that Leonard Cole was recognized for his work at 2753 Somass Drive and Caroline Duncan received an award for her efforts with Saanich archives. She also noted Caroline will be working 8:30 am to 12:30 pm on Tuesdays with Oak Bay archives.

A Commission member inquired whether a tour of the Wentworth Villa could be organized at the June Heritage Commission meeting.

It was moved and seconded that the Chair's Report be accepted as presented.

The motion was carried.

None opposed.

6. Old Business

a. Volunteers and the Village Summer Night Market

M. Palmer advised that volunteer spots are now filled for the next two months and volunteers will be sent a reminder email, but volunteers will be needed for the Heritage booth at the August 7, 2016 antique car show.

7. New Business

a. Education Proposals

A Commission member commented on the overlap of focus between the Heritage Commission, with a mandate to communicate and collaborate, and events the Community Association of Oak Bay (CAOB) is planning. Some of the comments were:

- Community association hosting two events with the first general in nature and discussing the book *Vancouver Vanishes* by Caroline Adderson, and the second will look at heritage and character homes and particularly what it means to have one of these homes within a shifting housing market.
- Community association looking to partner with the Heritage Commission.

Councillor K. Murdoch left the meeting at 5:27 pm and returned at 5:40 pm.

It was moved and seconded that the Heritage Commission participate with the Community Association of Oak Bay in an educational forum for the preservation of heritage homes in Oak Bay.

The motion was carried.

None opposed.

C. Duncan offered to modify an existing brochure for the public meeting of the Heritage Commission and Community Association.

R. Thomassen suggested the draft heritage brochure may be available for the next Commission meeting.

b. Use of Heritage Tools

A Commission member commented the Mayor's task force has had three meetings, they have had discussions with designers and planners about how to protect older homes, and there seems to be a lack of clarity about the register. The Commission member also suggested that Stephen Barber, the City of Victoria heritage consultant, speak at a future meeting regarding strategies for placing homes on the register.

It was moved that the Oak Bay Heritage Commission undertake steps to add all of the properties listed in Stuart Stark's 1986 book to the Heritage Register for Oak Bay and further, that the Oak Bay Heritage Commission invite Stephen Barber, heritage consultant, to a future meeting to help develop a strategy for protection of such properties.

R. Thomassen stated Council has a policy that owners must consent to their property being placed on the Heritage Register, and that owners of the homes in Stuart Stark's book were previously approached for inclusion in the Heritage Register.

A Commission member commented that homes have been removed from the Heritage Register as the request needs to be put in writing by the owner, that some homes were not included in the Stark book, and that a Statement of Significance would need to be created for each property which is costly and time consuming.

R. Thomassen stated that Council would need to change their policy of allowing homes to be placed on the Heritage Register without the owner's consent.

It was moved and seconded that the motion be deferred until July meeting of the Heritage Commission for discussion.

The motion was carried.
None opposed.

C. Green left the meeting at 5:48 pm. P. Wilson assumed the Chair.

8. Reports of Subcommittees / Other

a. Council Liaison

K. Murdoch clarified that the minutes from the May 9, 2016 Council meeting show 1329 St. Patrick Street as being added to the Oak Bay Community Heritage Register.

b. Education

M. Palmer advised the committee will be meeting soon to discuss demolitions, that fall lectures have been organized, and that the night market volunteer spots are now full.

c. Tourism

Councillor K. Murdoch advised he will get contact information for Oak Bay Tourism to M. Cumming.

d. Community Register / Designation

P. Wilson noted that 1329 St. Patrick Street is now on the Heritage Register and will soon be designated, and that a Statement of Significance has been prepared for 2018 Meadow Place.

R. Thomassen commented he is in discussions with Denise Cook to review the Statement of Significance.

e. Planning and Development

R. Thomassen indicated a draft heritage brochure will be brought to the next meeting, and that the Heritage Commission is invited to attend the Urban Forest Strategy open house to be held 7:00 pm, May 18, 2016 at the Monterey Centre.

f. Mayor's Task Force on Housing Preservations

Councillor K. Murdoch reported the task force has had a few meetings with a community planner and home designer, and that a high level report focussing on the retention of older homes will go to Council once all the information has been consolidated.

9. Information Items

None.

10. Next Meeting

The next regular meeting of the Heritage Commission is scheduled for Tuesday, June 14, 2016.

11. Adjournment

The meeting adjourned at 6:04 pm.