

MINUTES of a Special meeting of the MUNICIPAL COUNCIL of The Corporation of the District of Oak Bay, held in Council Chambers on Tuesday, October 13<sup>th</sup>, 2020 at 6:00pm.

We acknowledge that the land on which we gather is in the traditional territory of the Coast and Straits Salish Peoples. Specifically we recognize the Lekwungen speaking people, known today as the Songhees and Esquimalt Nations, and that their historic connections to these lands continue to this day.

PRESENT: Mayor K. Murdoch, Chair  
Councillor A. Appleton  
Councillor H. Braithwaite  
Councillor C. Green (via conference phone)  
Councillor E. Paterson  
Councillor E.W. Zhelka

REGRETS: Councillor T. Ney

STAFF: Chief Administrative Officer, L. Varela  
Interim Director of Corporate Services, S. Morden  
Interim Deputy Director of Corporate Services, J. Winter  
Director of Strategic Initiatives, S. Bagh  
Director of Engineering and Public Works, D. Horan

CALL TO ORDER:

Mayor Murdoch called the meeting to order at 6:00 p.m.

ADJOURNMENT TO IN CAMERA:

**1. Motion to Adjourn to In Camera**

MOVED and seconded: THAT in accordance with Section 90(1)(e), of the *Community Charter*, that the open portion of the meeting of Council be adjourned and that a closed session be convened to discuss the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

**CARRIED**

**2. Rise and Report**

That Council rise and report on the following resolutions:

Resolution Number	Date of Meeting	Resolution
2020-12	2020-05-28	THAT Council appoint Madone Pelan to the Oak Bay Tourism Committee for an interim term that coincides with the District's planned recruitment process for all Committees and Commissions.

2020-18	7/16/2020	<p>THAT Council approve signature of a Memorandum of Understanding with VIRCS reflecting a term extending to August 1, 2023 at a monthly rate of \$200 per occupied room (with occupancy not to exceed two persons other than the family of the owners or lessee) starting on September 15 and in effect until the property is rezoned to accommodate up to nine unrelated people (including a resident caretaker) and \$1100/month thereafter.</p> <p>AND THAT staff be directed to: extend the lease with VIRCS for 1531 Hampshire Road such that, rather than expiring on August 1, 2020, it will expire on August 1, 2023; post public notice; and prepare any necessary documentation;</p> <p>AND THAT Council authorize staff to complete lease negotiations for a lease term for the 1538 Monterey Avenue not to exceed beyond August 1, 2023, post public notice and prepare any necessary documentation;</p> <p>AND FURTHER THAT staff be directed to initiate a rezoning application for 1538 Monterey Avenue to accommodate an up to nine occupant Welcome House.</p>
2020-18	7/16/2020	<p>MOVED and seconded: THAT Council receive the July 16, 2020 report from the Director of Strategic initiatives conveying recently completed studies relating to the Oak Bay Marina site;</p> <p>AND THAT Council direct staff to draft Request for Proposals documents towards obtaining proposals for a new 30 year lease of the upland and foreshore/aquatic crown lands associated with the municipally-owned marina facilities located at 1327 Beach Drive;</p> <p>AND FURTHER THAT Council direct staff to bring Request for Proposals draft documents to a future Committee of the Whole meeting to allow for public input prior to finalization/issuance.</p>

2020-22	2020-09-10	MOVED and seconded: THAT Council appoint Joanna Winter as the Corporate Services Advisor/Interim Deputy Director of Corporate Services; AND THAT Sarah Morden be appointed as the Interim Director of Corporate Services.
2020-24	2020-10-05	THAT Selina Williams be appointed as Director of Corporate Services / Corporate Officer effective November 3, 2020.

**CARRIED**

The meeting adjourned at 6:40 p.m.

Certified Correct:

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Mayor

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Interim Director of Corporate Services