

MINUTES of a regular meeting of the MUNICIPAL COUNCIL of The Corporation of the District of Oak Bay, held in the Council Chambers, Oak Bay Municipal Hall, 2167 Oak Bay Avenue, Victoria, B.C., on Monday, January 27, 2020 at 7:00 P.M.

We acknowledge that the land on which we gather is in the traditional territory of the Coast and Straits Salish Peoples. Specifically we recognize the Lekwungen speaking people, known today as the Songhees and Esquimalt Nations, and that their historic connections to these lands continue to this day.

PRESENT: Mayor K. Murdoch, Chair  
Councillor A. Appleton  
Councillor H. Braithwaite  
Councillor C. Green  
Councillor T. Ney  
Councillor E. Paterson  
Councillor E.W. Zhelka

STAFF: Chief Administrative Officer, L. Varela  
Director of Corporate Services, D. Hopkins  
Director of Financial Services, C. Paine  
Director of Parks and Recreation, R. Herman  
Director of Building and Planning, B. Anderson  
Manager of Planning, D. Jensen  
Recorder, A. Nurvo

#### CALL TO ORDER:

Mayor Murdoch called the meeting to order at 7:00 p.m.

#### PRESENTATION OF AWARDS

Mayor Murdoch introduced the process for the Allan Cassidy Recognition of Renovation and Building Achievement Awards, which takes place once every two years, and the three categories to recognize residents that contribute to their communities and streetscapes: new home, home renovations and commercial/institutional/multi-family. Mayor Murdoch announced the winners and presented the awards:

1. Home renovation – 1130 Oliver Street, pen and ink drawing prepared by Lynne Gordon Finlay
2. New home – 954 Bing Street, pen and ink drawing also prepared by Lynne Gordon Finlay
3. Commercial/Institutional/Multi-Family – 2121 Cadboro Bay Road, Oak Bay High School, pen and ink drawing prepared by Kylie Younger

MINUTES AND REPORTS:

1. **Minutes**

MOVED and seconded: That Council adopt the Minutes of the Special Council meeting held January 13, 2020, the Council meeting held January 13, 2020, the Special Committee of the Whole meeting held January 16, 2020, the Committee of the Whole meeting held January 20, 2020, and the Special Council meeting held January 20, 2020.

**CARRIED**

MAYOR'S REMARKS:

2. **Mayor's Remarks**

Mayor Murdoch thanked staff for their work in organizing the recent Open House on the Housing Needs Report and advised that there will be an Open House on Wednesday January 29 from 5:00 to 7:30 p.m. to review the *Tree Protection Bylaw*.

Mayor Murdoch advised that Joan Heagle had recently passed away and acknowledged her significant contribution to the community. She was very engaged and energetic, served as a member of both the Heritage Commission and Heritage Foundation, and had a passion for streetscapes and heritage.

PUBLIC PARTICIPATION PERIOD:

3. **Public Participation**

Irene Cockayne, Oak Bay resident, stated that we need to make heritage homes energy efficient, and expressed concern whether we can make heritage homes in the heritage conservation area work in the future.

Bob Wallace, Oak Bay resident, expressed a concern regarding safety and stated that the lights on cross walks in the Village need higher wattage so that people can be seen in the dark.

Jane Hall, Oak Bay resident, spoke in support of the Prospect HCA, but had some concerns about exceptions, including permissible changes to heritage features in the interior of the building.

COMMUNICATIONS:

4. **Early Approval Request for Capital Projects**

MOVED and seconded: That Council:

1. provide early approval to undertake replacement of the pool roof at the Oak Bay Recreation Centre at a cost not to exceed \$480,000, with funding to be provided from the Capital Works Reserve; and

2. provide early approval to undertake replacement of the stepdown transformer at the Oak Bay Recreation Centre at a cost not to exceed \$185,000, with funding to be provided from Capital Works Reserve.

**CARRIED**

5. **Oak Bay Heritage Commission Minutes**

MOVED and seconded: That Council receive the minutes of the Oak Bay Heritage Commission meeting held December 10, 2019.

**CARRIED**

6. **Capital Regional District (CRD) Request for Municipal Consent for Bylaw Nos. 4326 and 4327, Loan Authorization and Amendments to the Land Banking and Housing Service**

MOVED and seconded: That Council consent to the CRD adopting Bylaw No. 4326, to amend the Land Banking and Housing Service Establishing Bylaw to update the borrowing amount, and Bylaw No. 4327 to authorize the borrowing of \$10 million to fund additional housing units under the Regional Housing First Program.

**CARRIED**

7. **Rise and Report**

Rise and report of the appointment made to the Oak Bay Heritage Foundation from the January 20, 2020 In Camera meeting. The updated membership information has been posted to the website and the item is included in this Agenda for the public's information.

NEW BUSINESS/REPORTS FROM OTHER COMMITTEES:

8. **New Business & Verbal Reports**

*New Business*

There was no new business.

*Report on the Capital Regional District*

Mayor Murdoch reported from the Core Area Liquid Waste Committee, the sewage project was on time, and was expected to be completed prior to the end of the year and then transferred to the CRD to commence operations.

*Other Verbal Reports*

Councillor Green advised that members of the Business Improvement Association and Tourism Committee are getting together to talk about a partnership to support Oak Bay businesses.

Councillor Braithwaite thanked Councillor Ney for attending the recent Public Arts Advisory Committee meeting on her behalf. The Committee will be presenting a draft policy and annual report to Council in the near future.

Councillor Zhelka advised that the last monthly CRD Water Commission meeting was cancelled due to the recent winter weather.

Councillor Paterson advised that the regular committee meetings she was scheduled to attend were cancelled due to snow. She also advised that the 2020 heritage lecture series for this season will be starting on February 19 at 7:00 p.m. at the Windsor Pavilion, with the theme of West Coast Modern.

RESOLUTIONS:

9. **Community Climate Action Working Group Recommendations - Inclusion in Draft 2020/21 Budget for Council Consideration**

MOVED and seconded: That Council approve the inclusion of a line item in the draft 2020/21 budget for consideration during the budget review process, to be informed by the Community Climate Action Working Group's recommendations once finalized.

**CARRIED**

BYLAWS:

10. **Bylaw Memorandum**

- Memorandum from the Director of Corporate Services dated January 20, 2020 regarding final Reading of Bylaw No. 4747 and first three Readings of Bylaw No. 4749.

11. **Bylaw No. 4747, Reserve Funds Bylaw, 2020**

MOVED and seconded: That the Reserve Funds Bylaw, 2020, No. 4747 be adopted.

**CARRIED**

*With Councillor Paterson opposed*

12. **Bylaw No. 4620.003 - The Prospect Heritage Conservation Area - OCP00004**

MOVED and seconded: That Council give first reading to the Oak Bay Official Community Plan Amendment Bylaw No. 4620.003, 2020, to establish the Prospect Heritage Conservation Area.

**CARRIED**

*The meeting recessed at 8:25 p.m. and reconvened at 8:28 p.m. with all members of Council present.*

MOVED and seconded: That Council give second reading to the Oak Bay Official Community Plan Amendment Bylaw No. 4620.003, 2020, to establish the Prospect Heritage Conservation Area.

MOVED and seconded: That Council amend the Bylaw to remove the flow chart contained in the Executive Summary.

**CARRIED**

MOVED and seconded: That Council amend the Bylaw, in the last sentence of the first paragraph of the Executive Summary, to replace the words “it will create a precedent” with “it will present a framework”.

**CARRIED**

MOVED and seconded: That Council give second reading to the Oak Bay Official Community Plan Amendment Bylaw No. 4620.003, 2020, to establish the Prospect Heritage Conservation Area, as amended.

**CARRIED**

**13. Bylaw No. 4749, Uplands Regulations Bylaw Amendment Bylaw, 2020**

MOVED and seconded: That Council give first, second and third readings to the Uplands Regulations Bylaw Amendment Bylaw, 2020, No. 4749.

**CARRIED**

ADJOURNMENT:

**14. Motion to Adjourn**

MOVED and seconded: That the meeting be adjourned at 8:36 p.m.

**CARRIED**

Certified Correct:

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Mayor

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Director of Corporate Services