

# Lounge Team Leader

**Posting #PRC2023-68A**

Oak Bay Parks, Recreation and Culture is seeking an organized and reliable individual for our Lounge Team Leader position. Under the direction of the Lounge Supervisor this position is responsible for ensuring the safe and smooth operation of the Sportsview Lounge and its Hosts. Oak Bay Parks, Recreation and Culture offers an additional 14% in pay per hour in lieu of benefits for auxiliary employees, a staff facility pass that provides access to our weightroom, pool, skating rink, and drop-in fitness classes (granted with a regularly scheduled weekly shift). Oak Bay offers opportunities for advancement and growth within our organization.

**RESPONSIBILITIES**

- Acts as a point of contact for food and beverage sales.
- Assists in training, scheduling and supervising auxiliary lounge host staff.
- Maintains the cleanliness and tidiness of the public area at all times, clearing tables, removing and washing dishes, wiping tabletops and other surfaces and restocking food and beverage display areas as needed.
- Assists customers in a warm and friendly manner, addressing patron questions and/or concerns.
- Handles money and payments for services in an efficient and business-like manner.
- Operates a POS station and all other equipment associated with food facilities.
- Adheres to all safety standards and regulations for the benefit of patrons.
- Maintains records pertaining to bar stock and assists with ordering and inventory.

**QUALIFICATIONS**

- Previous bartending experience.
- Previous experience in a restaurant or similar food service facility.
- POS experience.
- Food Safe Level 1.
- Serving It Right Certification
- Provision of a current Police Information Check with Vulnerable Sector Screening (Note: This is the applicant’s financial responsibility to obtain this).

<b>HOURS OF WORK</b>	Monday-Sunday, various hours between 7:00am-10:00pm; up to 25 hours per week as required. <b>Please Note:</b> Hours may vary based on operational requirements.
<b>LOCATION(S)</b>	Oak Bay Recreation Centre
<b>RATE</b>	\$21.98 (\$19.28 per hour plus \$2.70 per hour in lieu of benefits – 2023 rates)
<b>STATUS</b>	Auxiliary (This is a union position)
<b>BENEFITS</b>	<ul style="list-style-type: none"> <li>• 14% in lieu of benefits per hour.</li> <li>• Staff Membership to drop-in the weightroom, fitness classes, skating, and pool (applicable to employees with 1 or more set shifts per week)</li> </ul>

*The District has previously enacted a mandatory COVID-19 vaccination policy to safeguard the wellbeing of all employees. This policy may be reinstated based on the level of assessed risk to District employees or Provincial Health Order requirements.*

**This posting will remain open until suitable applicants are found. Please submit applications to:**

Job Application Drop Box, Oak Bay Recreation Centre,  
1975 Bee Street, Victoria, V8R 5E6; or

**Email to:** [recreationjobs@oakbay.ca](mailto:recreationjobs@oakbay.ca)

**Subject line in email should read: PRC2022-68A Lounge Team Leader**

**Please note that only short-listed applicants will be contacted**