JOB OPPORTUNITIES – FULL TIME

Facility Maintenance Person

Posting #PRC2023-61

Oak Bay Parks, Recreation and Culture is seeking a motivated and knowledgeable individual for our Facility Maintenance Person at Monterey Recreation Centre. Working under the direction of the Facility Operations Coordinator this position will carry out custodial and cleaning tasks for the centre. In addition to these tasks the Facility Maintenance Person is responsible for building maintenance functions such as carpentry, equipment repairs, basic plumbing, and painting to ensure the cleanliness and smooth functioning of the Monterey Recreation Centre. Oak Bay Parks, Recreation and Culture offers a fantastic Municipal Benefits package which includes Pension Plan, Health and Dental coverage, vacation, and sick time entitlement. Other benefits include a Staff facility pass that provides access to our weightrooms, pool, skating rink, and drop-in fitness classes.

QUALIFICATIONS

- Good knowledge of the operation and minor maintenance of equipment such as electric motors and equipment associated with a multi-purpose recreation centre.
- Sound working knowledge of building maintenance, cleaning equipment, and routines.
- Knowledge of safety precautions necessary for the protection of staff and the public.
- Ability to maintain acceptable standards of cleanliness and condition of related physical facilities.
- Ability to effectively carry out oral and written instructions and to keep simple records.
- Ability to establish and maintain effective working relationships with all ages, particularly older adults.
- Proven initiative and ability to work without close supervision.
- Ability to work flexible hours, if required.
- Sufficient formal education to allow successful written and oral communications, plus manner and appearance compatible with the public contact type of work.
- Working knowledge of WHMIS.
- Current Emergency First Aid and CPR-C.
- Provision of a current Police Information Check with Vulnerable Sector Screening (Note: This is the applicants financial responsibility to obtain this).

HOURS OF WORK

Sunday-Thursday – 3:00-11:00pm (40hrs/week)

Please Note: Hours may vary based upon operational requirements.

LOCATION(S)

Monterey Recreation Centre

RATE

$2,460.80-$2519.20 bi-weekly – 2023 rates

STATUS

Full-Time (This is a union position)

BENEFITS

- Municipal Benefits include Pension Plan, Extended Health & Dental coverage, vacation, and sick entitlement.
- Staff Membership to drop-in the weightroom, fitness classes, skating, and pool (applicable to employees with 1 or more set shifts per week).

The District has previously enacted a mandatory COVID-19 vaccination policy to safeguard the wellbeing of all employees. This policy may be reinstated based on the level of assessed risk to District employees or Provincial Health Order requirements.

Please submit applications by 4:00pm, Thursday, August 3rd, 2023 to:
Job Application Drop Box, Oak Bay Recreation Centre,
1975 Bee Street, Victoria, V8R 5E6; or
Email to: recreationjobs@oakbay.ca

Subject line in email should read: PRC2023-61 Facility Maintenance Person

Please note that only short-listed applicants will be contacted