



## Director of Financial Services

**Regular Full-Time (\$146,036 - \$167,458 annually – 2024 Rates)**

---

Located on the traditional, ancestral and unceded territory of the lək'wəŋən Peoples, notably the Songhees and Esquimalt Nations, the District of Oak Bay is committed to recognizing and celebrating their historic and ongoing connection to these lands.

The District of Oak Bay is a picturesque oceanfront community within the Greater Victoria Region, with a population of +18,000. While offering all the amenities of a large metropolitan urban centre, Oak Bay has succeeded in maintaining a strong sense of community and charm. With a progressive Council and Leadership Team in place, the District is now seeking a *Director of Financial Services* to fill a unique leadership role within the organization.

If you are a professional seeking to be a key member of an organizational team that is dedicated to providing outstanding customer service; striving for service excellence; innovating to optimize organizational efficiencies; and serving to maintain Oak Bay as one of the most desirable places to live, work and play in all of Canada; then please consider the District of Oak Bay as your employer of choice!

Reporting to the Chief Administrative Officer, the Director of Financial Services will be responsible for the effective leadership and management of all Financial Services and Information Technology functions within the District. In addition, the Director will lead the development, implementation and monitoring of financial policies and procedures in alignment with applicable regulations, legislation, public-sector accounting standards, best practices and industry trends and will also be responsible for our Asset Management program. In addition to possessing a strong financial track record in a public sector setting, the Director will possess a collaborative, team-oriented leadership style and will have the ability to quickly establish credibility and trust with Council, staff and other external stakeholders.

The ideal candidate for the District will have a reputation for being a leader in their field and is recognized for their willingness to foster innovation; exceptional verbal and written communication skills; and commitment to team. Our ideal candidate will also have a passion for change and transformation and be instrumental in the development of strategies that support the District's Strategic Priorities and the Department's mandate. Lastly, our ideal candidate will possess a Certified Professional Accountant (CPA) designation plus ten years of senior level experience in local government financial services. Additional experience in asset management will be preferred.

The position offers a competitive salary, a comprehensive benefits plan, a supportive work environment and continued career and professional development. The District of Oak Bay is a respectful workplace and is committed to fostering a culture of teamwork, continuous improvement and accountability.

We would like to hear from you if you are qualified and see yourself thriving on the challenges that this position has to offer. Please apply in confidence by 4:30pm on February 16, 2024 with a resume and cover letter to:

[oakbayjobs@oakbay.ca](mailto:oakbayjobs@oakbay.ca)

A detailed job description can be found on our website at <https://www.oakbay.ca/municipal-hall/employment-volunteering/employment>, which outlines, in more detail, the key accountabilities and required qualifications.

*We thank you for your interest in working for the District of Oak Bay.  
Only those selected for an interview will be contacted.*