



## Director of Strategic Initiatives

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The District of Oak Bay is a picturesque oceanfront community within the Greater Victoria Region, with a population of +18,000. While offering all the amenities of a large metropolitan urban centre, Oak Bay has succeeded in maintaining a sense of community and charm. With a progressive Council and Leadership Team in place, the District is now seeking a *Director of Strategic Initiatives* to fill a unique niche in the organization that results from a pending retirement.

If you have an interest in being part of a staff team dedicated to providing outstanding customer service, striving for service excellence and working to continue making Oak Bay one of the most desirable places to live, work and play in Canada then please consider joining our team!

Reporting to the Chief Administrative Officer, the Director will be responsible for assisting the CAO in the development and implementation of the District's strategic plans, policies and processes. The Director will also be lead on developing and implementing a corporate performance management program including key performance indicators and business process improvements. Importantly, this position will also be responsible for project managing complex short and long-range municipal-wide projects, including negotiations with key stakeholders as required. The ability to innovate, collaborate, implement and deliver on a wide variety of projects will be a key attribute of the successful Director, maximizing on the strength of the organization and the Leadership Team as a whole.

Our ideal candidate will have a post-graduate degree in business or public administration supplemented by at least 6 years of broad senior level experience, preferably in a local government setting. The District is particularly interested in candidates that have demonstrated experience in strategic planning, performance management, project management and business efficiency.

The position offers a competitive salary, a comprehensive benefits plan, a supportive work environment and continued career and professional development. The District of Oak Bay is a respectful workplace and is committed to fostering a culture of teamwork, continuous improvement and accountability.

We would like to hear from you if you are qualified and thrive on the challenges this position has to offer. Please apply in confidence by 4:30pm on May 24, 2019 with a resume and cover letter to:

Manager of Human Resources  
[oakbayjobs@oakbay.ca](mailto:oakbayjobs@oakbay.ca)

A detailed job description can be found on our website at <https://www.oakbay.ca/municipal-hall/employment-volunteering/employment>, which outlines, in more detail, the key accountabilities and required qualifications.

*We thank you for your interest in working for the District of Oak Bay.  
Only those selected for an interview will be contacted.*