

Cook/Baker

Posting #PRC2025-06

Do you have a passion for cooking and baking? If you said yes, we have an opportunity for you to show your talents! Monterey Recreation Centre’s Fern Café is seeking an individual for the Cook/Baker position. Working under the direction of the Head Cook, this position assists with baking cakes, variety of squares, cookies, and more! Our Auxiliary staff enjoy a free Staff Pass when they work one shift per week, flexibility in hours to accommodate different lifestyles, a culture that cares about work-life balance, and 14% pay on top of their hourly wage in lieu of benefits. We foster a learning environment and provide you with on-the-job training.

RESPONSIBILITIES

- Plans a variety of tasty and nutritious baked goods, introducing new items in consultation with the Head Cook.
- Prepares, labels, and presents baked goods in an attractive manner.
- Maintains an adequate supply and reserves in the freezer at all times.
- Maintains required supplies on hand and advises Head Cook of supplies needed.
- Adheres to all safety standards for the benefit and protection of staff and volunteers.
- Ensures the cooking area and service area are always kept clean and sanitary.
- Works with the kitchen volunteers and members of the staff in a warm and friendly manner.
- Prepares and maintains cost breakdown on all baked goods and new items.
- Prepares desserts as required for special events for up to 150 people.

QUALIFICATIONS

- Ability to plan, prepare and present all baked goods as required.
- Ability to work effectively and harmoniously with the kitchen volunteers and staff.
- Ability to work independently without direct supervision.
- Successful training in food services or equivalent experience in the planning, preparing and presentation of meals.
- Food Safe Level 1 certification.
- Current Emergency First Aid or Standard First Aid with CPR-C certification.
- Provision of a current Police Information Check with Vulnerable Sector Screening (Note: This is the applicant’s financial responsibility to obtain this).

HOURS OF WORK	Up to 20hrs/week This position is primarily daytime, occasional evenings and/or weekends as required.
LOCATION(S)	Monterey Recreation Centre
RATE	Cook: \$22.64 (\$19.86 per hour plus \$2.78 per hour in lieu of benefits) – 2024 rates Baker: \$21.19/hr (\$18.59 per hour plus \$2.60 per hour in lieu of benefits) – 2024 rates
STATUS	Auxiliary (This is a union position)
BENEFITS	<ul style="list-style-type: none"> • 14% in lieu of benefits per hour. • Staff Membership to drop-in the weightroom, fitness classes, skating, and pool (applicable to employees with 1 or more set shifts per week)

Please submit applications by 4:00pm, Monday, February 3rd, 2025 to:
Job Application Drop Box, Oak Bay Recreation Centre, 1975 Bee Street, Victoria, V8R 5E6 or
Email to: recreationjobs@oakbay.ca

Subject line in email should read: PRC2025-06 Cook/Baker

Please note that only short-listed applicants will be contacted after the closing date of the posting