District of Oak Bay
2167 Oak Bay Avenue, Victoria, BC V8R 1G2
Block Party Application Form

Applicant Information:		**Re-occurring Event: ☐ Yes ☐ No** **If yes, changes from previous year(s)? ☐ Yes ☐ No**
Organization Name:		
Contact Name:		**E-mail Address:**
Street Address:	**City:**	**Postal Code:**
Home Phone number:		**Cell or alternate number:**
On-Site Contact Name:		**E-mail Address:**
Street Address:	**City:**	**Postal Code:**
Home Phone number:		**Cell or alternate number:**

Block Party Information:		
Event Name:	**Event Date:**	**Event Time:**
Location:	**Estimated Attendance:**	
Street Closure Description/Details:		

Notification Plan:
It is necessary that all residents and businesses not participating are aware of the event. Notice should include contact information, description, time and date of event.

Emergency Access:

Should there be an urgent requirement for vehicular access during the period for which the closure has been approved, any obstructions must be removed for that purpose, in which case precautions must be taken for the safety of individuals occupying the road.

Indemnity Agreement:
If the event is approved by the District of Oak Bay, the event organizer hereby absolves, releases and forever discharges the Municipality, its officers, servants, agents and employees, from any and all claims, causes of action, actions, suits, proceedings and demands of any nature whatsoever which the organizer can or may have for any loss, damage, death or injury sustained by it, arising directly or indirectly out of the event. The organizer agrees to indemnify and save harmless the Municipality, its officers, servants, agents and employees, from and against any and all claims, causes of action, suits, proceedings and demands of any nature whatsoever that any person, including but not limited to participants in the event, might have or will have for any loss, damage, death or injury arising directly or indirectly out of the event..

I have read & understand the Indemnity Agreement: Initials ☐

Signature:	**Print Name:**	**Date:**

Applications can be sent to:	
2167 Oak Bay Avenue or Fax: 250-598-9108 Victoria, BC V8R 2R1	Should you have any questions or require further information please contact the Deputy Municipal Clerk at 250-598-3311.

For Office Use Only:			
Date Received:		Date Approved/Denied:	
Public Works Notified:	☐ Yes ☐ No	Police/Fire Notified:	☐ Yes ☐ No
BC Transit Notified (if applicable):	☐ Yes ☐ No	BC Ambulance Notified:	☐ Yes ☐ No