THE CORPORATION OF THE DISTRICT OF OAK BAY

BYLAW NO. 4777

A Bylaw to Establish Fees and Charges for Parks, Recreation and Culture

The Municipal Council of The Corporation of the District of Oak Bay, in open meeting assembled, enacts as follows:

1 DEFINITIONS

In this Bylaw, the following words shall have the following meanings:

1.1 **ADULT** means an individual who is between the ages of nineteen (19) years and fifty-nine (59) years.

1.2 **CHILD** means an individual who is between six (6) years of age and twelve (12) years of age.

1.3 **COMMERCIAL** means any organization involved in activities of commerce which are intended for an exchange on the market with the goal of earning profits.

1.4 **FAMILY** means a maximum of two (2) adults and three (3) individuals under 19 years of age; or maximum of one (1) adult and four (4) individuals under 19 years of age.

1.5 **NON PRIME TIME** means the period of time beginning at midnight (12:00am) and ending at 7:59am.

1.6 **OCCASIONAL USER** means an individual or organization that rents the specified facility less than the number of hours indicated to be a Regular User.

1.7 **PRIME TIME** means the period of time beginning at 8:00am and ending at 11:59pm.

1.8 **REGIONAL PASSES** means an annual pass allowing drop-in to 14 of Greater Victoria Recreation Centres and includes Oak Bay Recreation Centre and Henderson Recreation Centre.

1.9 **REGULAR USER** means an individual or organization that rents the respective facility for more than the indicated number of hours per season, as specified in Schedule 1.

1.10 **RENTAL RATE** means the rate established for each rental area expressed in terms of a definitive unit of time (ie per hour), as specified in Schedule 1.

1.11 **SCHOOL** means a public or private school that provides teaching for any grade from kindergarten through grade twelve.

1.12 **SECURITY DEPOSIT** means money held in trust when a patron rents or uses uniforms, equipment, or facilities owned by the District.

1.13 **SENIOR** means an individual who is sixty (60) years of age or older.

1.14 **STUDENT** means an individual who is (13) thirteen years of age or older who attends a post-secondary institution and produces a valid student card at the time of purchase.

1.15 **SUMMER** means the period between May 1st – August 31th.

1.16 **YOUTH** means an individual who is between thirteen (13) years and eighteen (18) years of age.

2 FEES AND CHARGES

2.1 The District of Oak Bay imposes fees for the provision of District Parks, Recreation and Culture Services and the use of District facilities as specified in Schedule 1 which is attached hereto and forms part of this Bylaw.

2.2 All fees in Schedule 1 exclude applicable taxes, unless stated otherwise. Applicable taxes will be added upon purchase.

2.3 Children aged 5 and under have free admission to Aquatic and Arena facilities.

2.4 Punch passes expire two (2) years from the date of purchase.

2.5 Annual passes, 5 week passes, and 4 month passes are non-transferrable.

2.6 Annual passes, 5 week passes, and 4 month passes include unlimited use of drop-in swimming, fitness studio, skating, duffer hockey, badminton, pickle ball, table tennis and designated group fitness classes, subject to space availability.

2.7 Hourly use of staff and equipment are available only in conjunction with associated facility rental.

2.8 Facility / Parks Rentals

2.8.1 All rental availability is dependant upon the Centre’s hours of operation.

2.8.2 Rentals include use of space and generally include tables, chairs, and a normal complement of staff (if applicable).

2.8.3 A security deposit of a minimum of ten (10) percent may be required for facility / field rentals which will be used to cover the cost of repairs

relating to damages of facilities or equipment resulting from user misuse or vandalism. Any amount over and above the security deposit will be recovered from the user. The cost of repairs will include cost of materials, contractors' fees, vehicle use and staff time charged at full payroll costs. Security deposits are refundable unless the items are not returned or if the facility has incurred damage.

2.8.4 For group rentals, excepting established, long-term users, payment is due before using the facility.

3 SEVERABILITY

If any portion of this Bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the Bylaw is deemed valid.

4 CITATION

This Bylaw may be cited as the *Parks, Recreation and Culture Fees and Charges Bylaw No. 4777, 2021.*

READ a first time on this the	10th	day of	May, 2021
READ a second time on this the	10th	day of	May, 2021
READ a third time on this the	10th	day of	May, 2021
THIRD READING RESCINDED the	25th	day of	May, 2021
READ a second time, as amended, the	25th	day of	May, 2021
READ a third time on this the	25th	day of	May, 2021
ADOPTED on this the	25th	day of	May, 2021

Kevin Murdoch, Mayor

Selina Williams, Corporate Officer

Sealed with the Seal of The Corporation of the District of Oak Bay

SCHEDULE 1 – Parks, Recreation and Culture Fees and Charges Bylaw

Note:

1. All fees are exclusive of tax (unless noticed otherwise), which will be added, if applicable.
2. Rental rates for Commercial organizations are 200% of published rates.

Aquatics/Arena/Fitness						
Drop In Admissions (tax included):	**Adult**	**Senior**	**Student**	**Youth**	**Child**	**Family**
Single Admission	$ 6.75	$ 5.25	$ 5.25	$ 5.25	$ 3.40	$ 13.50
Extra child on family ticket (each)						$ 1.25
10 Punch Pass	$ 50.75	$ 39.50	$ 39.50	$ 39.50	N/A	N/A
25 Punch Pass	$ 126.50	$ 98.50	$ 98.50	$ 98.50	N/A	N/A
Five (5) Week Pass	$ 73.50	$ 56.25	$ 56.25	$ 56.25	N/A	N/A
Four (4) Month Pass	$ 197.50	$ 153.00	$ 153.00	$ 153.00	N/A	N/A
Annual Pass	$ 385.00	$ 385.00	$ 385.00	$ 169.00	$ 169.00	$ 854.50

Special Admissions: POOL (tax included)	**Adult**	**Senior**	**Student**	**Youth**	**Child**	**Family**
Pool: Midnight Swim	$ 3.00	$ 3.00	$ 3.00	N/A	$ 3.00	$ 6.00
Pool: Early Bird Swim	$ 5.05	$ 3.95	$ 3.95	N/A	$ 2.55	$ 10.50
Extra child on family ticket (each)						$ 1.25

Special Admissions: ARENA (tax included)	**Until 31-Aug-21**	**Effective 1-Sep-21**
Parent & Preschool	$ 6.30	$ 6.30
Parent & Child Hockey	$ 7.90	$ 7.90
Duffer	$ 6.75	$ 6.75
Late Night Skates - Tuesday	$ 3.00	$ 3.00
Skate Rental - each	$ 3.50	$ 3.50
Skate Rental - 10 card punch	$ 26.25	$ 26.25
Skate Rental - Late night (each)	$ 2.00	$ 2.00
Skate Sharpening	$ 7.55	$ 7.70

Locker Rentals	**Until 31-Aug-2021**		**Effective 01-Sep-2021**	
	Regular	Facility Annual Pass Holder	Regular	Facility Annual Pass Holder
One (1) Year	$ 116.00	$ 58.00	$ 118.00	$ 59.00
Six (6) Months	$ 75.40	$ 37.70	$ 76.70	$ 38.35

Administration Fees: Pass Cancellations		**$ 25.00**	**$ 25.00**

SCHEDULE 1 – Parks, Recreation and Culture Fees and Charges Bylaw

Facility Rentals

Facility Rentals (all rates per hour)	Until 31-Aug-2021		Effective 01-Sep-2021	
	Prime Time	Non Prime Time	Prime Time	Non Prime Time
Rentals: ARENA				
Ice Rental (Sept 1 - April 30)	$ 257.00	$ 170.00	$ 262.00	$ 173.00
Oak Bay Minor Hockey/Figure Skate	$ 133.00	$ 118.00	$ 135.00	$ 120.00
Summer Ice Rental	$ 181.00	$ 112.00	$ 184.00	$ 114.00
Summer - Regular User (Min 20/hrs/wk)	$ 127.00		$ 129.00	
School Ice Rental / (other than SD61)	$ 200.00		$ 204.00	
Rentals: AQUATICS				
Schools - per 1/4 pool	$ 30.00		$ 30.50	
Single Lane Fee	$ 14.75		$ 15.00	
Rentals: COMMUNITY RECREATION				
Badminton/Pickleball Rent a court - tax included	$ 14.30		$ 14.60	

Note: Rentals for commercial organizations at 200% of regular rental rates.

Green Fees (including applicable tax)

9 Holes without equipment	Until 28-Feb-2022			Effective 01-Mar-2022		
	Single	5-9 tickets (ea)	10+ tickets (ea)	Single	5-9 tickets (ea)	10+ tickets (ea)
Adult	$ 10.45	$ 9.40	$ 7.85	$ 10.65	$ 10.00	$ 8.00
Child	$ 5.25	$ 4.75	$ 3.95	$ 5.35	$ 4.85	$ 4.00
Student	$ 7.50	$ 6.75	$ 5.65	$ 7.65	$ 6.90	$ 5.75
Senior	$ 7.50	$ 6.75	$ 5.65	$ 7.65	$ 6.90	$ 5.75
Family	$ 20.90	$ 18.80	$ 15.70	$ 21.30	$ 19.20	$ 16.00
Equipment Package (2 clubs & 2 balls each)	$ 6.20			$ 6.30		

Second Round (includes equipment)	Until 28-Feb-2022	Effective 01-Mar-2022
Adult	$ 5.25	$ 5.35
Child	$ 2.60	$ 2.65
Student	$ 3.90	$ 3.95
Senior	$ 3.90	$ 3.95
Family	$ 10.45	$ 10.65
Golf Group Rate (10 people or more) - each		
Adult	$ 7.50	$ 7.65
Child	$ 3.90	$ 3.95
Student	$ 5.70	$ 5.80
Senior	$ 5.70	$ 5.80

Golf Passes	Until 28-Feb-2022			Effective 01- Mar-2022		
	Adult	Youth	Family	Adult	Youth	Family
Season Pass*	$ 285.00	$ 181.00	$ 566.00	$ 290.00	$ 184.00	$ 577.00
Two (2) month pass	$ 113.00	$ 91.00	$ 227.00	$ 115.00	$ 92.00	$ 231.00
Annual Passholder add-on	$ 115.00	$ 57.00	$ 171.00	$ 117.00	$ 58.00	$ 174.00
Club Rental - Single	$ 1.95			$ 2.00		
Club Rental - Set	$ 4.35			$ 4.40		
*Season is March 1 through November 30, weather permitting						

SCHEDULE 1 – Parks, Recreation and Culture Fees and Charges Bylaw

Indoor Sports Fields, Tennis, Monterey Centre (including applicable tax)				
	Until 31-Aug-2021		Effective 01-Sep-2021	
Indoor Sport Field: Rentals	**Prime Time**	**Non Prime**	**Prime Time**	**Non Prime**
Regular (>10 hours)	$ 92.00	$ 75.00	$ 93.80	$ 76.50
Occasional User (<10 hours)	$ 112.00	$ 92.50	$ 114.00	$ 94.35
Summer (5pm and later)	$ 57.00		$ 58.00	
Indoor Sport Field: Tournaments (Regular renters)	**Until 31-Aug-2021**		**Effective 01-Sep-2021**	
12 hour tournament (8 am to 8 pm)	$ 523.00		$ 533.00	
6 hour tournament (8 am - 2 pm)	$ 260.00		$ 265.00	
Indoor Tennis	**Until 31-Aug-2021**		**Effective 01-Sep-2021**	
Indoor Court fees (per hour)	$ 31.50	$ 15.75	$ 32.00	$ 16.00
Indoor Court fees - summer (per hour)	$ 15.75		$ 16.00	
Indoor Court fees - Kids court	$ 15.75		$ 16.00	
Outdoor Tennis/Pickleball	**Until 31-Mar-2022**		**Effective 01-Apr-2022**	
Outdoor Tennis/Pickleball	$ 9.25		$ 9.50	
Outdoor Lighted Tennis/Pickleball	$ 12.25		$ 12.50	
Ball Machine	$ 7.65		$ 7.80	
Monterey Centre	**Until 31-Aug-2021**		**Effective 01-Sep-2021**	
Annual Membership	$ 49.00		$ 50.00	
Parking	$ 13.00		$ 13.25	
Drop in Cards - Members	$ 2.15		$ 2.20	
Drop in Cards - Non-members	$ 3.15		$ 3.20	

Henderson and Monterey Rentals		
	Until 31-Aug-2021	Effective 01-Sep-2021
Quail/Discovery/Muffin Nook/Bamboo/Pine/Dogwood/Fir (per hour)	$ 40.80	$ 41.60
Gym - Henderson (per hour)	$ 57.00	$ 58.00
Garry Oak Room - Monterey (without catering) - (all day)	$ 692.00	$ 705.00
Garry Oak Room - Monterey (with catering) - (all day)	$ 416.00	$ 424.00
Garry Oak Room - Monterey (per hour)	$ 117.00	$ 119.00
Douglas Fir - Monterey (without catering) - (all day)	$ 380.00	$ 387.00
Douglas Fir - Monterey (with catering) - (all day)	$ 191.00	$ 194.00
Douglas Fir - Monterey (per hour)	$ 74.50	$ 75.50
Henderson/Monterey rentals for commercial organizations - 200% of rate.		

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Windsor Pavilion and Neighbourhood Learning Centre						
	Until 31-Aug-2021			Effective 01-Sept-2021		
	Hourly	4 hour rental	Hourly (after 4 hr)	Hourly	4 hour rental	Hourly (after 4 hr)
RENTALS: Regular Users (>20 hours per season)						
One Meeting room (1 or 2)	$ 30.50	$ 88.75	$ 18.80	$ 31.00	$ 90.50	$ 19.00
One Sports room (1 or 2)	$ 30.50	$ 88.75	$ 18.80	$ 31.00	$ 90.50	$ 19.00
One NLC room (3 or 4)	$ 30.50	$ 88.75	$ 18.80	$ 31.00	$ 90.50	$ 19.00
Two Meeting rooms (1 & 2)	$ 55.00	$ 127.50	$ 28.50	$ 56.00	$ 130.00	$ 29.00
Two Sports rooms (1 & 2)	$ 55.00	$ 127.50	$ 28.50	$ 56.00	$ 130.00	$ 29.00
Two NLC rooms (3 & 4)	$ 55.00	$ 127.50	$ 28.50	$ 56.00	$ 130.00	$ 29.00
Rotary Hall	$ 40.80	$ 122.40	$ 28.50	$ 41.50	$ 124.50	$ 29.00
Changerooms (with field booking)	$ 3.25 each			$ 3.30 each		
RENTALS: Occasional Users (<20 hours per season)						
One Meeting room (1 or 2)	$ 42.50	$ 117.00	$ 25.00	$ 43.00	$ 119.00	$ 25.50
One Sports room (1 or 2)	$ 42.50	$ 117.00	$ 25.00	$ 43.00	$ 119.00	$ 25.50
One NLC room (3 or 4)	$ 42.50	$ 117.00	$ 25.00	$ 43.00	$ 119.00	$ 25.50
Two Meeting rooms (1 & 2)	$ 73.00	$ 167.00	$ 37.75	$ 74.00	$ 170.00	$ 38.50
Two Sports rooms (1 & 2)	$ 73.00	$ 167.00	$ 37.75	$ 74.00	$ 170.00	$ 38.50
Two NLC rooms (3 & 4)	$ 73.00	$ 167.00	$ 37.75	$ 74.00	$ 170.00	$ 38.50
Rotary Hall	$ 51.50	$ 154.50	$ 37.75	$ 52.50	$ 157.50	$ 38.50
Changerooms (with field booking)	$ 3.25 each			$ 3.30 each		
Teen Centre - with one attendant	$ 123.00 For two hour rental			$ 125.00 For two hour rental		
Rental rates for commercial organizations are 200% of published rates.						

EQUIPMENT RENTAL: Windsor Pavillion/NLC	Until 31-Aug-2021	Effective 01-Sept-2021
25" TV VCR & DVD Combo	$ 32.50	$ 33.00
Portable Sound System & Microphone	$ 16.00	$ 16.30
Flip Chart (no paper & pens)	$ 7.15	$ 7.30
Lectern	$ 9.95	$ 10.00
Coffee Urn	$ 12.25	$ 12.50
Projector Screen	$ 10.20	$ 10.40
LCD Projector and Screen	$ 32.00	$ 32.50
BBQ Rental/Cleaning	$ 34.60	$ 35.30
Hourly staff charges are in addition to rental charges; staff costs are invoiced at current rate of pay plus benefit costs.		

Park Permits		
	Until 31-Aug-21	Effective 1-Sep-21
Rental Fee - Youth Regular (per hour)	$ 8.05	$ 8.20
Rental Fee - Adult Regular (per hour)	$ 16.15	$ 16.45
Tournaments/Special Events (per day)	$ 73.95	$ 75.40
Lighted Bookings at Henderson (per hour)	$ 8.05	$ 8.20
Windsor Practice Lights (per hour)	$ 8.05	$ 8.20
Annual Allotment Garden Fee - small plot	$ 43.85	$ 44.70
Annual Allotment Garden Fee - large plot	$ 65.25	$ 66.55
Weddings, Celebrations and Commercial Events in a park (up to 4 Hours)	$ 120.35	$ 122.75

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Film Production		
	Until 31-Aug-2021	**Effective 01-Sep-2021**
Filming Application and Permit	$ 150.00	$ 150.00
Addendums (additions to original permits)	$ 75.00	$ 75.00
Damage Deposit	$ 1,000.00	$ 1,000.00
Municipal Street Use (per block, per day)	$ 150.00	$ 150.00
Municipal Lot Parking	$ 300 - $ 500	$ 300 - $ 500
Municipal Representative/Staff other than Enforcement	2 x Pay Rate	2 x Pay Rate
Oak Bay Marina Circus Parking (excluding crew parking)	$ 500.00	$ 500.00
Closures: Main Street Per Day	$ 1,000.00	$ 1,000.00
Closures: Sidewalk/Lane Per Day	$ 200.00	$ 200.00