



AUXILIARY JOB OPPORTUNITY

(This is a Union position)

POSTING #2021-18

INSTRUCTOR – LICENSED CARE PADDINGTON STATION DAYCARE AND PRE-SCHOOL PLAYHOUSE PROGRAM

This is a recreation position for an Instructor in our licensed care programs, Paddington Station Daycare at the Neighbourhood Learning Centre and Preschool Playhouse at Windsor Park Pavilion. Under the direction of the Daycare Supervisor and Community Recreation Programmer of Licensed Care, the Instructors will help plan, prepare and implement creative and stimulating programs for children ages 3-5 years.

RESPONSIBILITIES:

- Plan, supervise and lead Daycare and preschool programs;
- Work within Community Care Facilities Licensing Board regulations;
- Plan and implement a daily schedule of activities suitable for children 3-5 years of age;
- Adhere to all safety guidelines and standards;
- Ensure program areas are kept clean and well-maintained at all times;
- Work with children, parents/guardians, staff and public in a warm and friendly manner.

QUALIFICATIONS:

- Applicant must be a minimum of 19 years of age;
- Assistant Early Childhood Educator (ECE A) and/or Early Childhood Educator (ECE) Certificate from a recognized post-secondary institute (and licensed to practice in BC);
- Must meet Island Health licensing requirements to work with the relevant age group;
- CPR-C and Emergency First Aid;
- Experience instructing pre-schoolers in a child care/recreational environment;
- Provision of a current Criminal Record check.

RATE OF PAY: \$20.69-\$21.71 per hour plus \$2.90 -\$3.04 per hour in lieu of benefits.

HOURS:

Pre-school Playhouse Program 8:45am – 12:15pm Monday-Friday September 8, 2021 to June 24, 2022 (1 position)

Paddington Station Daycare 12:30pm – 5:30 pm Monday-Friday, Starts July 2, 2021 (1 position)

Subs for Paddington Station Daycare and Preschool Playhouse, Monday to Friday between 7:30am-5:30pm, hours are subject to vary based on needs for the programs.

Applicants are welcome to apply for either, or all positions.

Job posting closes Wednesday, May 26, 2021 at 4pm. Please submit applications to:

Job Application Drop Box, Recreation Oak Bay

1975 Bee Street, Victoria, BC, V8R 5E6;

Or email to: recreationjobs@oakbay.ca

Subject line in email should read:

2021-18 Program Instructor Paddington Station Daycare and Pre-School Playhouse Licensed Care

Please note: Only short listed applicants will be contacted.